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MEMORANDUM FOR: Deputy Director for Plans

SUBJECT : CS - OTR Operations Familiarization
and Phase I, Operations Course
Conference at [REDACTED] 24 - 25
September 1968

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1. This memorandum is for your information. Five recommendations for the consideration of the Deputy Director for Plans are cited in paragraph 6 below.

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2. Attachment A to this memorandum addresses the proceedings and results of a 1½ day joint CS/OTR conference on the Operations Familiarization and Phase I, Operations Courses at [REDACTED] 24 - 25 September 1968. This conference stemmed from a recommendation made to the Director of Training by CS conferees attending the Phase II Operations Course conference 3 - 4 June 1968. Attachment B is a memorandum to certain CS Divisions and Staffs from the Director of Training inviting CS participation.

3. Attachment C, hereto, cites the names of CS and OTR personnel participating in this conference. Attachment D is a conference agenda.

4. Unlike the Phase II OC conference in June 1968 during which certain CS officers responded to recommendations made by OTR relative to the structure of Phase II in response to CS instructions, this conference was an initial orientation of certain senior officers of the Clandestine Services relative to the scope, pace and content of instruction in the Operations Familiarization Course and Phase I Operations Course. In consideration of the limited time available, the fact that this was

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the initial conference held between the CS and OTR on the OFC and Phase I (OC) courses (both of which date from the mid 1950's) and in view of the length and complexities of the courses, in particular, the Phase I (OC), it was not feasible to conduct an in depth discussion and review of both courses. Nevertheless, the CS conferees received a meaningful and substantive orientation on both courses, which will serve as the basis for future CS/OTR conferences on specific OFC and Phase I, OC problems and requirements.

5. The conference was chaired by [REDACTED] Chief, Operations Staff I which includes OFC and Phase I, OC. Key OTR/personnel participating in the conference were as follows: 25X1A9a

	Mr. John Richardson, Director of Training
25X1A9a	[REDACTED]
25X1A9a	[REDACTED] Chief, Operations Staff I DC/Operations Staff and Chief Instructor, Phase I, OC
25X1A9a	[REDACTED] , Chief Instructor, OFC
25X1A9a	[REDACTED] Senior Advisor, Intell Reports and Requirements
	[REDACTED] TSD Training CI and Live Problems Live Problems

In addition, other senior instructors participated, as required, in response to questions by the CS conferees.

6. It is recommended that the Deputy Director for Plans approve the following recommendations:

- a. Establishment of an informal Clandestine Services training committee composed of 4 to 6 senior CS officers charged with the responsibility of periodically monitoring operations training and providing guidance and support to OTR as required. It is recommended that [REDACTED] be the Chairman of this committee. 25X1A9a

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- b. With approval of 6 a. above, it is recommended that the first task of this committee be to draft a set of CS training guidelines for basic operations training, that is, the OFC, Phase I (OC) and related instruction.
- c. The Deputy Director for Plans recommend to the Director of Training that a joint CS and OTR study be undertaken relative to either (1) merging the OFC and Phase I, (OC) as the basic CS Operations Course or; (2) establish a separate OFC for CS personnel and a separate OFC or similar course for non-CS personnel.
- d. The committee cited in paragraph 6 a., in coordination with the DTR visit [REDACTED] 25X1A6a at least 2 times each fiscal year for the purpose of coordination, updating CS guidance and reporting to the DDP and DTR the state of effectiveness of basic operations training. Complementing these visits, as required, small CS committees of 2 - 3 personnel from CA, CI and FI Staffs should periodically visit [REDACTED] to render specialized guidance and support as required.
- e. The DDP/TRO be the point of reference within the CS for coordination with the Divisions and Staffs relative to obtaining clearance and release of case histories and related CS material for training use in operations training.

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7. The CS personnel cited in C are available as individuals or as a committee to meet with you to discuss or clarify any points noted with this report.

[REDACTED]
DDP/TRO

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Attachments, A-D

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